



Implementing the restricted person and restricted employment laws to your organisation

From **31 August 2020**, it will be an offence for a restricted person to work in restricted employment. The following is a guide for your organisation to comply with the new laws.

Establish a **blue card representative** in your organisation who staff can speak with about the new changes and how these changes may affect them.

Familiarise yourself with the new laws. Information and downloadable **resources** are available on the Blue Card Services website.

Download and display **posters** about the new laws in your organisation.

Update your **social media** platforms with information on the new laws.

Provide links to our **website** in your newsletters, staff training, induction materials and parenting portals etc.

Update your volunteer and paid staff **registration / intake form** to include:

- the new laws and penalties;
 - obligations and responsibilities of volunteers and staff should they become a restricted person, and
 - a formal acknowledgement of the new laws by volunteers and staff.
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Update your annual **training material** to include information on what volunteers and staff must do if they become a restricted person.

Update your **child and youth risk management strategies** to reflect the new changes.
