

Queensland Baptists Administrative Services - Factsheet

Guest Speakers Recommended Reimbursement

ASG at its meeting in May 2014 looked to adopt an appropriate benchmark for speaking fees. The “one service” figure is therefore based on approximately 75% of the fee a Funeral Director charges the family for the services of a minister. The “two services” fee is 50% above the “one service” and the “weekend” fee is around 2.5 times the “one service” fee. Motor vehicle charges are based on 75% of ATO recommended fees.

	Engagement	Details	Amount
A	One Service	Cover initial travel and preparation costs. Note Option D.	\$195.00
B	Two Services	Invitation for meals, and an “afternoon base” should be extended. Note Option D.	\$ 290.00
C	Church Camp, Weekend	Accommodation and meals are to be supplied.	\$ 490.00
D	Long Distance	Where long distances are travelled, use the per kilometre allowance.	See “F” below
E	QB Appointees, Staff (inc Services Groups, but not Malyon College lecturers)	No obligation on the Church as the appointee will be using a Qld Baptist owned vehicle. This work is part of the services provided by QBSG and is covered by the Church’s BapShare contribution. Meals and a “base” still applies.	
F	Motor Vehicle Rates (Incidental use of vehicle: up to 5,000 km pa.)	Motor vehicle rates are 75% of published Australia Taxation Office guidelines as at 1 st July 2015, irrespective of engine size.	¢ per km 49.5
G	Motor Vehicle Rates (above 5,000 km pa.)	The “Logbook Method” applies. Refer to ATO web site for extensive treatment of this issue.	

Church Treasurers should note Multi-Cultural, Youth Ministries and Malyon College Lecturers would appreciate a contribution in line with A, B, C & D above.

Of course, if you have any questions or need further help, please do not hesitate to contact us in the office:

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