

# PASTORAL SUPERVISION REGISTRATION SUPPORT CHANGE FORM



From time to time, as circumstances change, a QB Pastoral Leader may want to change either their Pastoral Supervisor or their Additional Support Person. This form is designed to communicate any such changes to QB.

## Important Information for noting: (please read before completing form):

- To be Registered a QB Minister must have -
  - (a) A Pastoral Supervisor with whom you meet at least 4 times (4 hours) a year,
  - (b) An Additional External Support Person e.g. mentor, coach, spiritual director, counsellor/psychologist or pastoral supervisor with whom you meet at least 4 times (4 hours) a year,
  - (c) A Current ministry setting (eg call to a Qld Baptist church, etc),
  - (d) A Personal Ministry Development Plan (PMDP). Note that your existing PMDP will remain in force and you will just need to have your new Pastoral Supervisor and your external Support Person to sight your existing PMDP, and
  - (e) Continued to comply with all requirements of QB.
- To complete this application, **Input is required from** -
  - 1) The Minister,
  - 2) Your Pastoral Supervisor
  - 3) Your additional external Support Person,

Return the Registration Support Change Form to  
Registration, Queensland Baptists, PO Box 6166, Mitchelton Qld 4053  
or to [registration@qb.org.au](mailto:registration@qb.org.au)

## Minister's Details

Minister's Name : \_\_\_\_\_

Current Ministry Setting \_\_\_\_\_

## The Change(s) being made

- I am changing my Pastoral Supervisor

Name of new Pastoral Supervisor \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

My Pastoral Supervisor has been previously approved by QB  Yes  No  I Don't know

- I am changing my Additional External Support Person

Name of new Additional External Support Person \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Tick one that describes the role of your additional support person

- Mentor  Coach  Spiritual Director  
 Counsellor  Psychologist  Pastoral Supervisor  
 Other (Please describe) \_\_\_\_\_

## Declarations (for signing)

### Pastoral Services Privacy Disclosure

Your privacy is important to QB and is handled according to the Australian Privacy Principles as detailed in our QB Privacy Policy. You may find our Privacy Policy at our website [www.qb.org.au](http://www.qb.org.au). How we collect, hold, use and disclose information about you is important to us. The purpose of collection, holding, use and disclosure of the information on this form is to fulfil the ministry and administrative functions of QB Pastoral Services which include but are not limited to managing pastoral registration processes and supporting the health and wellbeing of QB Ministers and churches. We also collect your information to provide ongoing ministry support and to invite you to any future events. If you do not provide your information, we may not be able to provide these services. We may share the information collected with other QB personnel, psychologists, medical practitioners or members or delegates of its Ministerial Services Committee involved in assessing and managing your registration and ongoing pastoral support. Full details about how we store and use your information as part of your QB Pastoral Registration can be found in our Registration Privacy Statement. If you believe a correction is required, you are welcome to contact us via [registration@qb.org.au](mailto:registration@qb.org.au). You may also contact the QB Privacy Officer via email [privacyofficer@qb.org.au](mailto:privacyofficer@qb.org.au) should you have any privacy-related concerns or to request a copy of our Privacy Policy. By signing this, you consent to us using and disclosing your personal information and contacting you as described above.

### 1) **Minister:**

- I commit to fulfil all the requirements of my Registration including meeting with my Pastoral Supervisor 4 times (4 hours) per year and meeting with my Additional External Support Person 4 times (4 hours) per year.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### 2) **Pastoral Supervisor (only required to complete if they are changing) :**

- I have sighted the Minister's Personal Ministry Development Plan (PMDP).

**AND**

- I agree to support the Minister named above in their current registration period.

I have previously been approved by QB to supervise their pastors (tick one)  Yes  No

Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### 3) **Additional External Support Person (only required to complete if they are changing) :**

- I have sighted the Minister's Personal Ministry Development Plan (PMDP).

**AND**

- I agree to support the Minister named above in their current registration period.

Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### 4) **Tick this box if:**

- 1) Any of the above-mentioned people are unable to sign this form in person, **AND**  
2) You have requested that they email [registration@qb.org.au](mailto:registration@qb.org.au) confirming their above declarations.

[Note: Your Application may not be processed until the above have been received by Qld Baptists.]

**Form Processing – FOR QB OFFICE USE ONLY [this page]:**

**Ministerial Registration Advisor (to complete):**

- Nominated Pastoral Supervisor has been approved by QB.
- Additional External Support Person is satisfactory.
- Changes proposed meet the requirements of Registration.
- Changes proposed do not meet the requirement of QB Registration.

Comments:

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Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return completed Application for Re-registration and Personal Ministry Development Plan to  
Registration, Queensland Baptists, PO Box 6166, Mitchelton Qld 4053  
or to [registration@qb.org.au](mailto:registration@qb.org.au)