

PASTORAL SUPERVISION TRANSITION NOTIFICATION FORM



To be used by a pastor seeking to transition to the new registration requirements (Pastoral Supervision & Additional External Support Person) before their Registration is due for renewal

Important Information for noting: (please read before completing form):

- To be Registered a QB Minister must have -
 - (a) A Pastoral Supervisor with whom you meet at least 4 times (4 hours) a year,
 - (b) An Additional External Support Person e.g. mentor, coach, spiritual director, counsellor/psychologist or pastoral supervisor with whom you meet at least 4 times (4 hours) a year,
 - (c) A Current ministry setting (eg call to a Qld Baptist church, etc),
 - (d) A Personal Ministry Development Plan (PMDP). Note that your existing PMDP will remain in force and you will just need to have your new Pastoral Supervisor and your external Support Person to sight your existing PMDP, and
 - (e) Continued to comply with all requirements of QB.
- To complete this application, **Input is required from** -
 - 1) The Minister,
 - 2) Your Pastoral Supervisor
 - 3) Your additional external Support Person,

Return the Transition Notification Form to
Registration, Queensland Baptists, PO Box 6166, Mitchelton Qld 4053
or to registration@qb.org.au

Minister's Details

Minister's Name : _____

Current Ministry Setting _____

External Support Details:

1) Pastoral (Professional) Supervisor

Name of Pastoral Supervisor _____

Email _____ Phone _____

My Pastoral Supervisor has been previously approved by QB Yes No I Don't know

2) Additional External Support Person

Name of Additional Support Person _____

Email _____ Phone _____

Tick one that describes the role of your additional support person

Mentor

Coach

Spiritual Director

Counsellor

Psychologist

Pastoral Supervisor

Other (Please describe) _____

Declarations (for signing)

Pastoral Services Privacy Disclosure

Your privacy is important to QB and is handled according to the Australian Privacy Principles as detailed in our QB Privacy Policy. You may find our Privacy Policy at our website www.qb.org.au. How we collect, hold, use and disclose information about you is important to us. The purpose of collection, holding, use and disclosure of the information on this form is to fulfil the ministry and administrative functions of QB Pastoral Services which include but are not limited to managing pastoral registration processes and supporting the health and wellbeing of QB Ministers and churches. We also collect your information to provide ongoing ministry support and to invite you to any future events. If you do not provide your information, we may not be able to provide these services. We may share the information collected with other QB personnel, psychologists, medical practitioners or members or delegates of its Ministerial Services Committee involved in assessing and managing your registration and ongoing pastoral support. Full details about how we store and use your information as part of your QB Pastoral Registration can be found in our Registration Privacy Statement. If you believe a correction is required, you are welcome to contact us via registration@qb.org.au. You may also contact the QB Privacy Officer via email privacyofficer@qb.org.au should you have any privacy-related concerns or to request a copy of our Privacy Policy. By signing this, you consent to us using and disclosing your personal information and contacting you as described above.

1) **Minister:**

- I commit to fulfil all the requirements of my Registration including meeting with my Pastoral Supervisor 4 times (4 hours) per year and meeting with my Additional External Support Person 4 times (4 hours) per year.

Signature: _____ Date: _____

2) **Pastoral Supervisor :**

- I have sighted the Minister's Personal Ministry Development Plan (PMDP).

AND

- I agree to support the Minister named above in their current registration period.

I have previously been approved by QB to supervise their pastors (tick one) Yes No

Name (print): _____ Signature: _____

Date: _____

3) **Additional External Support Person :**

- I have sighted the Minister's Personal Ministry Development Plan (PMDP).

AND

- I agree to support the Minister named above in their current registration period.

Name (print): _____ Signature: _____

Date: _____

4) **Tick this box if:**

- 1) Any of the above-mentioned people are unable to sign this form in person, **AND**
2) You have requested that they email registration@qb.org.au confirming their above declarations.

[Note: Your Application may not be processed until the above have been received by Qld Baptists.]

Form Processing – FOR QB OFFICE USE ONLY [this page]:

Ministerial Registration Advisor (to complete):

- Nominated Pastoral Supervisor has been approved by QB.
- Additional External Support Person is satisfactory.
- Requirements for transitioning to new requirements have been met
- Requirements for transitioning to new requirements have not been met

Comments:

Name (print): _____ Signature: _____

Date: _____

Return completed Application for Re-registration and Personal Ministry Development Plan to
Registration, Queensland Baptists, PO Box 6166, Mitchelton Qld 4053
or to registration@qb.org.au